



Otley & Witnesham Federated Primary Schools

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Otley Primary School

Procedures for Protecting Vulnerable Children

Safeguarding Statement

The health, safety and well-being of all our pupils is integral to our school ethos and we do our utmost to ensure our children are kept safe in school (Education Act 2002 – Section 175 (2)).

Children have an understanding that they can speak to any member of staff about any worries or concerns they may have.

All our staff and Governors have received Child protection training and Mrs Hubbard-Whitehead and Mrs Tomany are known throughout the school to be the Designated Safeguarding Leads and have undergone extended training in this area.

Additionally, all staff and volunteers working within the school have received enhanced DBS checks.

If you have any concerns about a child and would like to speak to somebody please make an appointment with the office staff and be assured that any information is treated with complete confidence.

- Any matters of concern reported to the Designated Safeguarding Lead
- Parents to inform school if there are any changes to normal collection procedure
- Senior Designated Person records all reported matters of concern, dates logged
- Evidence gathered
- Multi agencies involved where applicable
- Liaison with parents if applicable
- CAF Forms completed if applicable

Reviewed October 2015

Headteacher: Mrs J Hubbard - _____